

SAMPLE TRANSLATION CONTRACT

Translator

Client

Name:

Name:

Contact person:

Address:

Address:

Telephone:

Telephone:

Fax:

Fax:

E-mail :

E-mail:

Title or description of document: _____

The parties hereto agree that the document in question is reputed to contain a total of _____ words.

Agreed-upon price: \$ _____ : i.e., _____ words at the rate of \$ _____ per word OR a lump sum of \$ _____ .

Source language: _____ Target language: _____

Deadline (including delivery): _____ .

The translation is to be submitted in _____ hard copies, by e-mail__ and/or on disc __ in the following format: _____ .

Date: _____ .

Translator: _____

Client: _____